



Veterans Affairs

WBU VA Certifying Official:

Tracy Henderson, Registrar
thenderson@williamsbu.edu
870-759-4130
Swaim Administration Building

Williams Baptist University is a proud participant in the Veterans Educational Benefits programs through the Department of Veterans Affairs.

WBU is prohibited from providing commission, bonuses, or other incentive payments to Admissions Counselors for securing enrollment of students, including service members or those who are eligible to receive VA Educational Benefits. In addition, it is our policy to refrain from high pressure tactics or using unsolicited contacts while recruiting any student, including service members or those who are eligible to receive VA Education Benefits.

How to Apply for VA Educational Benefits:

- Complete an online application at <https://www.va.gov/education/how-to-apply/>. For questions related to the application, please visit “Contact Us” at the top of the application page.
- When the application receives approval, the family will receive a Certificate of Eligibility (COE) letter, which provides information about the benefit the student will receive, the payment amount, and the length of time to use the benefit.
- The student must provide a copy of the letter for the VA Certifying Official.
- The student will register for classes. (VA only pays for courses applying to the student's major.)
- The campus VA Certifying Official will send an enrollment certification to VA when the above steps are complete.

Benefit Opportunities:

- Montgomery GI Bill ®
 - Chapter 30: Montgomery GI Bill ® Active Duty (MGIB-AD)
 - Paid directly to student
 - Chapter 1606: Montgomery GI Bill ® Selected Reserve (MGIB-SR)
 - Paid directly to student
- Post 9/11 GI Bill ®
 - Chapter 33
 - Tuition paid directly to school
 - Housing stipend paid monthly to student
 - Books/Supplies paid at start of term to student
- Dependant Education Benefits
 - Chapter 35
 - Paid directly to student
- Military Tuition Assistance (TA)
 - Eligible Service members who decide to use TA *must* seek approval from an Educational Services Officer (ESO) or counselor within the Military Service prior to enrolling. Military TA must be requested and approved prior to the start date of the course. For more information visit <https://www.dantes.doded.mil/FinancialAid/MilitaryTuitionAssistance.html>

WBU receives no notification on when your housing, book stipend, kickers, etc. are paid out since those funds are forwarded directly to the student.

Students who are receiving VA Educational Benefits are responsible for contacting the Williams Baptist University VA Certifying Official anytime there is a change in their status, including schedule changes (adding and dropping courses). All changes are reported to the VA, and changes that are not promptly reported may result in a VA overpayment to the student, and the VA may request some or all of that money be sent back to them.

Students who are receiving VA Educational Benefits are required to complete the “VA Enrollment Certification Request” form each semester in order for the VA Certifying Official to certify your hours.

In accordance with Title 38 US Code 3679(c), this educational institution adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post-9/11 G.I Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from VA. This educational institution will not:

- Prevent the student’s enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certification of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies.