

WILLIAMS TEACHER EDUCATION PROGRAM  
CANDIDATE ADMISSION AND INTERVIEW REQUIREMENTS

"Preparing Professional Educators who are Intentional, Reflective, and Growing in their Teaching Practice"

Student Name \_\_\_\_\_ Area of Study \_\_\_\_\_

**ADMISSION TO THE WILLIAMS TEACHER EDUCATION PROGRAM WILL BE DELAYED IF ALL PREREQUISITES ARE NOT COMPLETED AND SUBMITTED IN A TIMELY MANNER.\***

*A candidate dispositions assessment will be completed by the student and WTEP Program Faculty on each teacher candidate requesting admission to the Williams Teacher Education Program. A copy of the disposition form can be found in the Intro to Teaching Handbook or obtained in the Education Office.*

- Have completed 45 semester hours
- Submit a copy (unofficial) of your current transcript to the WTEP Office. A copy may be printed from your student online account or obtained from the Office of Academic Affairs.
- Have a grade of "C" or above in each of the following courses:
  - 1) EN1113 English Comp I
  - 2) EN1123 English Comp II
  - 3) SP2183 Speech & Communication
  - 4) MT1133 College Algebra or MT1153 Contemporary Math
  - 5) ED2203 Introduction to Teaching
- **GPA of 2.50** at time of admission request, which must be maintained through program completion.
- Official **passing** Praxis Core scores (Reading – 156, Math – 150, and Writing – 162) **OR** ACT scores (Reading – 20, Math – 20, and Writing – 6) submitted to the Education Office. (*SAT scores may be used as a substitution if certain criteria are met. See the Education Coordinator in the Education Office for more information.*)
- Degree plan on file in both the WTEP Office and the Office of Academic Affairs.
- Autobiography written in ED2203 Introduction to Teaching to include the following:
  - 1) Brief personal history
  - 2) Why you chose teaching & philosophy of teaching
  - 3) Goals and expectations for your life and education

*The autobiography will be read by the committee; therefore, extremely personal information should not be included. After reviewing your autobiography, your advisor must sign below, signifying approval.*

Advisor \_\_\_\_\_

Date \_\_\_\_\_

- Two letters of recommendation from Williams Education Faculty
- Electronic portfolio created in ED2203 Introduction to Teaching ready to present to WTEP Admissions Committee with at least two artifacts that demonstrate your aptitude for teaching.
- Complete an FBI Background Check and Child Maltreatment Registry Check as required by the Arkansas Department of Education.

**\*A WTEP Appeals Process exists** for students who have not completed one or more of the admissions requirements by the posted deadline. Students may inquire in the Education Office to determine if an appeal is possible. The appeals process allows students to submit a formal letter of appeal explaining why the admission requirement has not been met and the expected date it will be met. The appeal is reviewed by a WTEP Appeals Committee. If the appeal is granted, the student will be allowed to interview for conditional acceptance into the WTEP. If the appeal is denied, the student may re-apply to interview in the next semester's scheduled admissions interview if all requirements are met.