



## INSTRUCTIONS FOR 2024 COMMENCEMENT

### FRIDAY, MAY 3, 2024

- Graduation rehearsal will be held Friday, May 3, 2024, 1:00 – 2:30 p.m. We will meet in the Manley Chapel to begin.
- Caps/gowns and other regalia will be given to students at rehearsal. Please be sure to hang them up at home or in your dorm room to give time for wrinkles to fall out. Try them on! If your gown or cap is too tight, we will have additional ones to choose from. **DO NOT LOSE YOUR TASSEL** because we do not have extras.
- Immediately following rehearsal, you are invited to an ice cream social with **ANDY'S ICE CREAM!** You will want to stay for that yummy treat and to celebrate with your fellow graduates. We will also be giving out gifts for graduation!



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### SATURDAY, MAY 4, 2024

#### Before the Ceremony:

- You will meet in the SMC (gym) at 8:45 a.m. to get ready for the group photo. The picture will be taken promptly at 9:00 a.m.
  - Come fully dressed in your cap and gown and stole. Tassels should be worn on the right.
  - Men: wear nice slacks and nice shoes; no flip-flops
  - Ladies: wear a dress or nice slacks and nice shoes; no flip-flops. When choosing shoes, keep in mind that you will be walking quite a bit and climbing up and down the stairs to the stage.
- Immediately following the group photo, all graduates will meet in the Manley Chapel to line up. No guests are allowed in the Chapel at this time.
  - Please leave personal items with family or friends
  - You will be given a card with your name and degree, which will be ready by Dr. Putman when you walk across the stage. It is your responsibility to keep up with this card.

- At approximately 9:40, graduates will walk from Manley Chapel to the hallway outside the SMC. Faculty will line the sidewalks to congratulate you on this big day!
  - Please stay in order while lined up in the hallway.
- When the procession begins, graduates will proceed into the SMC for the commencement ceremony.

#### After the Ceremony:

- As you are dismissed from the ceremony, you will recess straight to Manley Chapel.
- Tables will be set up at the front of the Chapel where you will pick up your diplomas.
  - Diplomas must be picked up at that time unless you have already made other arrangements with the Registrar's Office.
- As soon as you pick up your diploma, you can meet your family outside.
  - We recommend that you have a pre-arranged spot to meet your friends/family because things can be quite chaotic afterwards.