

2024 GRADUATION CHECKLIST

- All **STUDENT ACCOUNTS** must be cleared in the Business Office by Friday, April 26, 2024.
 - You will not be allowed to walk in graduation if your student account is not clear.
 - You will not receive caps/gowns if your student account is not clear.
 - You will not receive your diploma or transcript if your student account is not clear.
- **TICKETS**
 - Tickets are required for all guests, and each graduating student will be limited to **only 6 tickets**. Also, **ONLY GRADUATING STUDENTS CAN ORDER THE TICKETS**, which means it is your responsibility to order the tickets and disperse them to your guests. No guests will be allowed at graduation without a ticket. Here is the link to order:
<https://www.eventbrite.com/e/williams-baptist-university-2024-commencement-tickets-872622556557>
- **MAILROOM**
 - Visit the WBU Mailroom to clean and close out your WBU mailbox by providing a forwarding address. Only first-class and priority mail will be forwarded for up to six months.
- **REHEARSAL**
 - All graduates are required to attend graduation rehearsal the day before commencement. You will not be allowed to participate in the commencement ceremony if you do not attend the rehearsal. The only exceptions are for athletes who are participating in a scheduled athletic event at the same time as graduation rehearsal.